



Notley High

School and Sixth Form

Enjoy, Enrich, Achieve, Aspire.

14 September 2026

Dear Parent /Carers

Parent/Carer Council

In addition to the weekly drop-ins and coffee with the Headteacher, I have established a Parent/Carer Council to help the school work with and engage representatives of the parent/carers body. I hope that each year group has 4 parent representatives, resulting in 24 parents in total on our Parent/Carer Council. Meetings would be run on a termly basis and would be attended by myself and members of the Senior Leadership Team.

What is the Parent/Carer Council?

The aims of the Parent/Carer Council are to:

- Work together to improve the education provided for our children;
- Encourage more parents and carers to get involved in school life;
- Strengthen our links with the community- share information, knowledge and skills;
- Parents/Carers can raise issues;
- Further improve communications between parents/carers and staff/governors;
- Consulted on school policy;
- Providing 2-way feedback between parent/carers and school

How often will the Parent/Carer Forum meet?

Every term for about an hour, our next meeting will be held on Thursday 15th October at 4.30pm – 5.30pm. I do recognise that this may be too soon for the new members.

What will be discussed at the meetings?

Anything related to improving the school and further developing the partnership between the school and parents/carers. The meetings will be informal and are an opportunity for an open discussion.

If you would be interested in becoming a parent/carers representative, and initially for the remainder of this academic year, please would you contact: pa@notleyhigh.com to confirm your interest and / or to ask any further questions you might have before deciding.

Thank you in advance for considering this and for your on-going support.

Yours sincerely

Mr Barrow
Headteacher

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